

**Scrutiny Work Programme
Essential Reference Paper B**

Community Scrutiny** Committee work programme (provisional) 2013/14 and into 2014/15

** This committee has a duty to receive a Crime and Disorder report at least once per year.

meeting	date	topic	Contact officer/lead	Next Exec
2013/14	CIVIC YEAR			
JOINT SCRUTINY	14 Jan 2014	<ul style="list-style-type: none"> • 2014/15 Budget items 		
JOINT SCRUTINY	11 Feb 2014	<ul style="list-style-type: none"> • Residents' Survey: analysis and action plan • 2014/15 Service Plans • 2013/14 Estimates and 2014/15 Future targets 		
Meeting 4/4 in 2013/14	11 Mar 2014	<ul style="list-style-type: none"> • Report from Health and Well B Panel • Leisure Contract – year 5 • Registered Social Landlords - policies and performance against protocols in relation to vulnerable tenants (on adaptations and repairs particularly). • Update on actions under Ageing Well agenda • Healthcheck through to Dec 2013 • Work programme – planning for 2014/15 	<ul style="list-style-type: none"> • Chairman of the Panel • HoS (+ invite SLM) • Housing Services Manager • Head of Service (and the Community Team) • Lead Officer - Performance • Scrutiny Officer 	8 April 2013 6 May 2013 3 June 2013
2014/15	CIVIC YEAR			
Meeting 1/4 in 2014/15	24 June 2014	<ul style="list-style-type: none"> • Report from Health and Well B Panel • Work programme 2014/15 • Community Grants review of applications and Q3/Q4 allocation • Review of the revised Housing Register and Allocations Policy (1yr) • Service Plan monitoring – Oct 2013 to March 2014 (Community only) 	<ul style="list-style-type: none"> • Chairman of the Panel • Scrutiny Officer • Community Engagement Manager/Grants officer • Housing Services Manager • Lead Officer - Performance 	1 July 2013 5 Aug 2013 2 Sept 2013

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		<ul style="list-style-type: none"> • Healthcheck through to Mar 2014 (which includes relevant 2013/14 Out-turns and Targets) 	<ul style="list-style-type: none"> • Lead Officer - Performance 	
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The four principles of good public scrutiny:

- ***provides ‘critical friend’ challenge to executive policy-makers and decision-makers***
- ***enables the voice and concerns of the public and its communities***
- ***is carried out by ‘independent-minded governors’ who lead and own the scrutiny role***
- ***drives improvement in public services***

Community Scrutiny

1. To develop policy options and to review performance and scrutinise the policies of the Council relating to Licensing, Environmental Health, Crime and Disorder Reduction, Emergency Planning, Community Development, young people, Leisure, sport, arts, markets, diversity, grants, frontline Councillor engagement, valuing people, housing strategy, private sector housing, disabled facility grants, houses in multiple occupation, housing options, community meals, citizens’ advice, benefits, Local Strategic Partnership and health scrutiny.
2. To make recommendations to the Executive on matters within the remit of the Committee.
3. To take evidence from interested groups and individuals and make recommendations to the Executive and Council for policy change and review the performance of outside bodies on matters within the remit of the Committee.
4. To consider issues referred by the Executive, or members of the Committee and where the views of outsiders may contribute, take evidence and report to the Executive and Council on matters within the remit of the Committee.
5. To consider any item referred to the Committee by any Member of the Council who is not a member of this Committee and decide whether that item should be pursued on matters within the remit of the Committee.
6. To appoint annually Standing Panels as may be determined which shall be given a brief to consider a specified service area relating to matters within the remit of the Committee and report back to the Committee on a regular basis as determined by the Committee.